

KENN PARISH COUNCIL

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MINUTES of Kenn Parish Council meeting 3 June 2019 held in the Village Hall, Kenn Street, Kenn.

Meeting commenced at 19:30 and concluded at 20.30

PRESENT: Cllrs N Breeden (Vice Chairman in the Chair), W Bessant, S Brain, J-P Humberstone, M Titterton,
R Treble Clerk; Eleanor Wade

Present: North Somerset Council (NSC) Cllrs Bridger & W Grigg and NSC Liaison Officer M Lenny.

19:30 INFORMAL BUSINESS

2 residents

Public Participation

- **Resident** – advised that the grass verge at the junction of Kenn St with Kennmoor Rd needed cutting.
- **NSC Councillors reports:**
 - **Cllr Griggs** gave some information on the interests she would be focusing on as a councillor. Her main interest would be the impact of cuts on Children and Young Peoples' Services – investigating the decision making and looking at finding alternative forms of funding.
 - **Cllr Bridger** (whose interests are mostly planning issues) provided some background details on the Planning Inspector's decision to dismiss the appeal regarding the Mill Farm site. Flood risk had again been highlighted as a concern.
- **Community Police Offices' reports:** (2 Officers were in attendance, Rachel & Rebecca)
 - Caravan had been stolen from Colehouse Farm, also a reported theft from a skip. Other incidents were minor.

Enquiries were made of the officers relating to (1) visits to schools and (2) the practice of police horses being ridden two abreast on country roads such as Davis Lane.

19:45 FORMAL BUSINESS

19/56 Co-opting to fill the vacancy. (min 19/44)

Members considered an expression of interest in being considered for filling the vacancy submitted by Sheila Naish. Members recalled Sheila had a great deal of knowledge relating to the parish of Kenn. Also, she had been on the Parish Council for many years in the recent past. Proposed by Cllr Humberstone and seconded by Cllr Treble, it was:

Resolved: To co-op Sheila Naish onto Kenn Parish Council.

Resolved: The absent councillor to complete her acceptance of office at the next meeting.

19/57 Chairman of Council for the year 2019/2020 (min 19/40)

In her absence Cllr S Naish was nominated by Cllr Bessant and seconded by Cllr Brain. Enquiries had been made prior to the meeting as to whether she would be willing to be appointed Chairman. She had advised she had no objections to this..

Resolved: Cllr Sheila Naish be elected Chairman for the Council Year 2019/2020.

Resolved: The absent councillor to complete her declaration of acceptance of office of Chairman at the next meeting, which is to be held on the 1 July 2019.

19/58 Apologies for absence none

19/59 Acceptance of Office (min 19/43)

The councillor, who had been absent at the last meeting, had completed his acceptance of office.

19/60 Declarations of interest (min 19/45.1)

60.1 The councillor absent at the last meeting had completed his declaration of interests. **Noted**

60.2 Declarations of Interests by Members on items on the agenda none

60.3 Dispensations under Section 33

- Policy – Members considered a draft policy prepared by the Clerk.

Resolved: to approve the draft policy.

- Applications for Dispensations none

19/61 Annual Review

Members reviewed the Assets, Standing Orders, Financial Regulations, Risk Assessment and Computer Security. A discussion took place on the Auditor's requirements relating to the Assets.

Resolved: To approve all the above documents without amendment.

19/62 Appointment or Reaffirm Councillors with Special Responsibilities

- Defibrillator inspection and reporting, 2 cllrs required. Cllrs Bessant & Naish
- Free Plants and Planters. Cllr Treble
- Community Resilience. Cllr Brain
- Cllr on Broadband Working Group Cllr Brain
- Tree Warden. Cheryl Quinn
- Flood Warden. Cllr Treble
- Vehicle Activated Speed Sign (VASS) Cllrs Bessant & Humberstone
- Downloading information from VASS Cllr Titterton

19/63 Minutes of the Annual Parish meeting held on the 4 March 2019, the Council meeting held on 4 March 2019 and the Statutory Annual meeting held on the 9 May 2019.

Resolved: The above minutes were approved as a correct record and were signed as such.

19/64 Broadband (min 19/26)

An update was given but at the moment there is little progress with any potential provider. **Noted**

19/65 Highways, verges and hedges (min 19/27)

- Overgrown verge – Members considered the item raised in Public Participation. Cllr Treble offered to arrange to cut the area. A proposal was made, and seconded, to enquire if the grass gutting contractor could include it in her works. The Clerk asked for a map of the area so this could be inspected by the contractor to advise on feasibility and the extra costs involved.
- Survey of Locations – The survey of possible locations to be included in the verge cutting was still awaited. Information was provided on exceptions to the Hedgerow Act requirements.

19/66 Barns Ground Pond (min 19/28) North Somerset Levels Internal Drainage Board (NSLIDB)

A representative of the NSLIDB was in attendance and gave some history on the how the management of this provision had been agreed during the planning process and handover of the site. He also enquired why it was considered a problem. Members advised that people with businesses on the site had attended Parish Council meetings expressing their concerns about potential flooding and the impact of this on their insurances. The NSLIDB representative said he would make some enquiries at their next meeting.

Resolved: Not to progress this any further and remove the item from future agendas.

19/67 North Somerset Free Flowers (min 19/30)

The collection of the free annual flowers would be on the 5 to 7 June 19. Cllr Treble would collect these and had given information on where/when they would be available to villagers. **Noted**

19/68 Exit from Kenn Business Park (min 19/33) No progress reported. **Noted**

19/69 Grass Encroaching on Bus Stop (min 19/39) This had been tidied. **Noted**

19/70 Town & Parish Workshop Thursday, 6 June 19 from 9.30 until noon – no one was able to attend.

19/71 Community Infrastructure Levy (CIL) an information document had been circulated to members. The observation was made that if a parish had a Neighbourhood Plan they would receive 25% of CIL receipts – if not they only received 15%. **Agreed:** To put another article in the Kenn N&V's.

19/72 Hinkley Point Consultation information noted. **Resolved:** No comment.

19/73 Notice of proposed roadworks Kennmoor Road – information provided and noted.

Finance Items

19/74 1 Annual Audit – Annual Governance Statement for 2018/19 – Section 1

2 Accounting Statements 2018/19 – Section 2

Members went through the list of statements in Section 1 and responded appropriately. Members received and reviewed the figures in Section 2.

Resolved: To approve both these for signing by the Council Chairman and the Clerk.

19/75 Payment of Accounts & Budget Control Members reviewed details in the Clerk's report.

Resolved: To approve the accounts for payment as detailed.

APPROVED AS A TRUE RECORD

Signed by the Chairman

Date